

Grand Junction Regional Airport (GJT)
Grand Junction, CO

Request for Signage Pricing & Qualifications

For Purchase and Installation of Interior & Exterior Signage Pricing

Project Name:	Grand Junction Regional Airport (GJT)
Project Number:	003.8017.009
Project Location:	2828 Walker Field Drive Grand Junction, CO 81506
Issued By:	Gensler on behalf of Grand Junction Regional Airport Authority (GJRAA) 303-446-3355 Chris_Fato@gensler.com
Gensler Contact:	Chris Fato / Chris_Fato@gensler.com
Date of Issue:	05.23.2025

Final Bids Are Due:	6/13/2025 at 12:00 pm MST
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1.0 Instructions to Bidders**1.1 Invitation to Bid**

You are hereby invited to submit a proposal for the purchase and installation of either/all interior and exterior signage and all related materials as described in this proposal. Your proposal should include information about your firm, including your experience and capabilities to provide the requested services. Be specific around how you plan to track the production and installation schedule, when decisions will need to be made, and measures for keeping the broader team informed of status and schedule throughout the project. Please describe how your company will provide service from delivery through installation and including punchlist and required service following completion of punchlist items. Your proposal should also identify a single source (Project Manager) by name that will be responsible for managing this project and addressing any issues or questions that arise during the course of the project.

1.2 Definitions

Bidder/Dealer/Purchaser Owner/Client	The signage fabricator receiving this document Grand Junction Regional Airport Authority (GJRAA) Angela Padalecki, Executive Director
Architect/Design Firm Contract Documents	Gensler (Denver) Drawings, Specifications, & Financial Summary

1.3 Project Site

2828 Walker Field Drive
Grand Junction, CO 81506

1.4 Deadline for Proposal

Date & Time: June 13th - 12 pm MST
Bids received after that time will not be accepted.
Bids will not be opened publicly.
Once submitted, the Bid shall not be revised, unless requested by Architect or Client.

1.5 Format for Deliverable

Bidders shall utilize the attached Interior-Exterior Pricing Form. The form must be fully filled out with each line item pricing noted. No summary or batch pricing. No hard copies are required. Submit all responses to:

Chris Fato	chris_fato@gensler.com
Michael Peirce	Michael_peirce@gensler.com
Rebekah Wagoner	rebekah_wagoner@gensler.com
Ben Peck	bpeck@gjairport.com
Cameron Reece	creece@gjairport.com

1.6 Contact Information – listed for your reference.

<u>ARCHITECT</u>	<u>CLIENT</u>	<u>GENERAL CONTRACTOR</u>
Gensler 1225 17 th Street, Suite 150 Denver, CO 80202 303.595.8585 Attn: Chris Fato & Michael Peirce Email: chris_fato@gensler.com Michael_Peirce@gensler.com	Grand Junction Regional Airport 2828 Walker Field Drive Grand Junction, CO 81506 Attn: Ben Peck (Director of Facilities) Email: bpeck@gjairport.com	On-Call GC has been selected. Contacts can be provided upon request.

1.7 Contract Documents Available to Bidders

Bidders will be provided with the following documents:

GJT_Exterior Signage Development - Version 2B.pdf
20250520 - GJT Interior Signage Design Intent_v1.pdf
Gensler_Interior_Exterior_Pricing Form.xlsx
Grand Junction Regional Airport_Signage RFP_20250523.pdf

2.0 Proposal Information

2.1 Bidder shall base their proposal using the available documents as the base pricing for all pieces included. At this time, the total proposal number officially submitted is only to include the signage identified in the provided documents. The pricing related to the proposed alternates is to be carried on the Financial Bid form for review and consideration by the Architect/Designer and Client.

Alternates: If proposing alternates: When selecting the (2) alternates for each piece, please take into consideration the details and finish offerings the base specifications are offering.

General Project Information: This project is a refresh in place and the airport is still operating throughout construction. Installation of signage will need to be coordinated with the general contractor and the client. At this time, it's anticipated that signage can be installed during normal business hours and will not require overtime installation nor restricted hours due to flight arrivals and departures. However, please provide a line item cost should overtime installation be required. The main areas for signage installation are: Levels 1 and Level 2.

2.2 Proposals shall be clearly written and shall include all items that are being bid. In the event that the bid excludes any item, please note this in a list of exceptions/exclusions included with your bid. Be specific as to why they have been excluded.

2.3 Submission of proposals signifies careful examination of the Contract Documents and complete understanding of the nature, extent and location of work to be performed. Conflicts and clarifications shall be submitted to the Architect in writing no later than five (5) days before the proposal date.

2.4 Any plea of ignorance of conditions that exist, or difficulties encountered in the execution of work under the Contract Documents will not be accepted as an excuse for any failure or omission on the part of the Bidder to fulfill in every detail, all of the requirements of the Design Intent Documents, or will not be accepted as a basis for any claim whatsoever for extra compensation or for any extension of time.

2.5 The Bidder's attention is directed to the fact that all applicable State laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the Contract throughout, and will be deemed to be included in the Contract the same as though written out in full herein.

2.6 The Bidder's proposal shall include:

- Unit Pricing
- Extended Pricing based on quantities shown in plan
- Labor (indicate straight time and/or overtime)
- Sub Totals and Totals for all items bid
- Current Lead Times
- Schedule
- Travel
- Tax
- Delivery and Installation
- Any applicable fees
- Project Manager and contact information
- Warranty information for all manufacturers
- Additional line item requirements as stated in section 2.0.

3.0 Subcontractors

3.1 If the Bidder intends to use subcontractors to perform any portion of the work (including installation), a list with the name of the subcontractor and the work to be performed is to be included with the proposal. All subcontractor access to building will have to be cleared with the Airport / Building Owner, along with proof of insurance.

3.2 The Bidder understands that the use of subcontractors is subject to the approval of the Client and the Architect/Design Firm. Once approved they shall not be changed without written approval and shall not be engaged in work other than is described in the Contract Documents.

4.0 Addenda/Clarifications

4.1 If discrepancies in, or omission from, the Contract Documents are observed, or if the Bidder shall be in doubt as to their meaning, the Bidder should immediately notify the Architect in writing. Clarification thereof will be made in addendum form and distributed at least five (5) days prior to bid due date by email. Neither the Client nor the Architect/Design Firm will be responsible for any oral instructions or interpretations and no inquiry received within five (5) days of the date fixed for submission of bids will be given consideration. Any addenda issued during the bidding period are to be included and acknowledged in the Proposal, and are to be considered a part of the Contract Documents.

4.2 All questions and requests for information (RFI) must be directed to the Client and Architect/Design firm in writing. All questions and RFI's must be received no later than five (5) business days before the specified bid date. Bidders may submit questions and RFI's via email. No inquiries will be accepted via telephone. Clarifications and revisions to the Contract Documents will be issued by Addenda and will be incorporated into the Contract Documents at the time of issue. All questions and RFI's shall be directed to:

Chris Fato
Michael Peirce

chris_fato@gensler.com
michael_peirce@gensler.com

4.3 Bidder shall include along with the Proposal, a written statement qualifying their interpretation of the Contract Documents if he/she is in doubt as to the exact meaning of the documents and if clarification has not been issued at time Proposals are due.

5.0 Schedule

The Bidder shall provide a schedule with the proposal and identify any lead-time issues that might affect the schedule.

6.0 Contract Award

6.1 Successful Bidder(s) will be notified by the Architect/Design Firm or Client following board review and approval. Architect/Design Firm anticipates notifying successful bidder(s) within five (5) business days after the board meeting.

6.2 The Client reserves the right to reject any part of and/or all proposals, and to waive any informality in connection therewith, and to award a contract for any part of the Work or the Project as a whole, as may be deemed in the best interest of the Client, which may or may not be the lowest bid.

7.0 Form of Contract

7.1 The Contract to be signed by the successful Bidder will be prepared by the Client and will meet requirements of the Project as set forth in the Contract Documents.

8.0 Project Milestones

The following dates are estimates at this time. As the project progresses, more specific dates will be provided.

Signage Scope / Interior – Will begin upon awarded fabricator and review of submitted schedule.

Signage Scope / Exterior – Client will make choice of options based on pricing provided and will coordinate with awarded fabricator and submitted schedule.

Projected Interior Signage Completion on or before the end of 2025

Exterior Completion will be determined on provided schedule of awarded schedule.

TERMS AND CONDITIONS FOR INSTALLATION OF SIGNAGE

The Request for Proposal is based upon and subject to the following terms and conditions:

1. The current Plans and Specifications (Contract Documents) as provided by the Architect/Design Firm (Gensler).
2. After careful examination of the Plans and Specifications, it is the Bidder's responsibility to bring to the attention of the Client any or all discrepancies in, omissions from or clarifications of the documents required to complete the Bid. The

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Client will issue necessary instructions or clarifications to the Bidder in writing via email in the form of Addenda. Please submit all requests for information (RFIs) and questions via email to parties noted in Section 4.2

3. It is anticipated that carpeting will be installed; the areas free from debris, and clean, with HVAC and electrical systems operational. It is anticipated signage delivery will have access to ground loading gates that allow signage to be carried in without the use of a freight elevator. Note: This delivery location is on the secure airside of the airport.
4. The Bidder will be responsible for verifying the initial counts and quantities specified. Should there continue to be changes in quantities, the Bidder must have revised totals supplied by the Owner's Representative and/or Architect/Design Firm to make future changes.
5. The Bidder shall apply all tools, materials, equipment, supplies, supervision, and labor in conformance with Landlord/Building Owner's requirements, and transportation and other services necessary to complete the placement and assembly of the signage for the specified project at the location indicated in Section 1.3 Project Site. This does not include telephone or data cabling, which will be provided by the Owner's Representative.
6. The delivery of signage and the coordination with the Building Owner and General Contractor of an appropriate staging area will be the responsibility of the Bidder. Upon delivery of signage, the Bidder will have a mutually agreed upon, clear, direct access to a suitable staging area. All Bidders shall comply with Building Owners Rules & Regulations.
7. All signage shall be delivered, installed and adjusted in place per the signage location plan for the Client.
8. Installation personnel will have access to appropriate areas of the building during installation, which will need to be coordinated around flight schedules. For the purpose of the bid pricing, assume all installation will be done during normal business hours until further refined at a later date. Bidder and their installation personnel are subject to the Airports Rules and Regulations and must provide any and all required documentation for performing work within the space.
9. It is the responsibility of the Bidder to review the base building construction documents and verify any building conditions or restrictions that may affect the installation price for the signage, prior to submitting the Final Bid.
10. Should the Client desire to purchase any additional signage after the initial order, the Bidder shall provide additional items at the same discount from the price list at the current time of any purchase, up to one year from move-in date.
11. The Bidder will be responsible for developing EPS generated installation plans and for all take-offs required for order entry. The Architect / Design Firm will provide electronic backgrounds in PDF format.
12. If the estimated completion date is delayed, please state any storage charges or fee that would be incurred. The Bidder will be responsible for removal of all debris during and after installation and for creating a Punchlist for all items provided. The Bidder will also perform a final wipe down of all signage after completion of installation.
13. All Punch list items to be completed by Bidder within (6) weeks of final walk through. The Bidder will perform an additional walk through after (3) months to perform any adjustments or repairs to signage as required.
14. Bidder is responsible for any damage to architectural elements (i.e., walls, millwork, carpet, etc) and will be responsible for repair or replacement. Bidder will provide protection of these elements to prevent damage and will coordinate efforts with the General Contractor and the Airport Facilities Director.
15. Bidder is responsible for assuring that all signage will fit through doorways and freight elevators. Bidder will coordinate access to the building, loading dock and freight elevators for the delivery and installation of all signage being provided.
16. Bidder shall provide a price to electrify any signage items that are not a "plug and play" solution. Bidder will set up a coordination meeting with the Owner's Representative, General Contractor, electrical and data/cabling subcontractors and the Architect/Design Firm to define scope and responsibility of wiring.
17. Bidder is to provide color and finish samples of all the materials, including "C1 – Corten Finish, or powder coated material finish as requested by Architect/Design Firm and/or Client's approval if awarded contract, prior to signage order placement.
18. Upon award of signage package, awarded bidder will be required to provide a validation package prior to approval of purchase order. This validation package will serve as a visual purchase order of the pieces and their specified finishes to be ordered.

19. Bidder is to provide shop drawings for custom signage for Architect/Design Firm and/or Client's approval.
20. Schedule: Bidder is to provide weekly schedule updates of ship dates on long lead or unique manufacturers. This information should be prepared for the weekly construction meeting.
21. Bidder will provide a Specification Book that incorporates all changes and finish samples upon completion of the project for the Client's use.

Request for Information

Instructions:

Referencing Section 4.2 all RFI's must be submitted in writing and may be submitted via email to the parties listed in the same section. Questions will not be addressed via the telephone.

Date: _____

Bidder/Dealer/Purchaser: _____

Requested by: _____

Contact phone number: _____

Please fill out this section completely and attach any additional sheets as necessary.

Drawing Reference: _____

Specification Reference: _____

Description:

Response

RFI # _____

Response by: _____